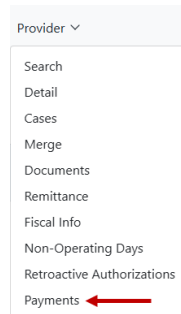


KinderConnect – View & Export Payments

Providers can view and export payment information as CSV or PDF in KinderConnect.

A Click on **Provider > Payments**.



B Enter the required information indicated by a red asterisk (*). For drop-down fields, select from the available options. Press **Search**.

Provider Payments

Provider: * Early Steps Learning Center (222222) ▼

Issued Period: * (Select a payment period) ▼

Payment Method: (All) ▼

Check/Trace Number:

Search **Clear**

C The **Search Results** will display the payments within the selected period.

Search Results 3 Results Found

☐	Issued Date ↕	Status ↕	Payment Method ↕	Check/Trace Number ↕	Processed Date ↕	Total Amount ↕	Payment Details	Payment Statement
☐	4/1/2026	Issued	EFT	000001234567890		\$560.00	Details >	Statement
☐	3/31/2026	Issued	EFT	000001234567891		\$560.00	Details >	Statement
☐	3/30/2026	Issued	EFT	000001234567892		\$560.00	Details >	Statement

D Click **Details>** under **Payment Details** to review the **Payment Details** table for the selected payment.

Search Results 3 Results Found

☐	Issued Date ↕	Status ↕	Payment Method ↕	Check/Trace Number ↕	Processed Date ↕	Total Amount ↕	Payment Details	Payment Statement
☐	4/1/2026	Issued	EFT	000001234567890		\$560.00	Details >	Statement
☐	3/31/2026	Issued	EFT	000001234567891		\$560.00	Details >	Statement
☐	3/30/2026	Issued	EFT	000001234567892		\$560.00	Details >	Statement

Payment Details - 000001234567892

Child Name (Child Number)	Case Number	Service Period	Payment Description	Rate Paid	Service Units	Line Amount
Johnson, Emma		02/26/24 - 03/03/24	ChildCare	\$250.00	1	\$250.00

E To download a payment statement as PDF, click **Statement** under **Payment Statement** column for the desired payment.

F To export payment information as CSV, select the checkbox beside **Issued Date** to select all payments, or select individual checkboxes for specific payments.

All Payments:

Search Results 3 Results Found

☒	Issued Date ↕	Status ↕	Payment Method ↕
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Some Payments:

Search Results 3 Results Found

☐	Issued Date ↕	Status ↕	Payment Method ↕
☐	4/1/2026	Issued	EFT
☒	3/31/2026	Issued	EFT
☒	3/30/2026	Issued	EFT

G Press **Export** for general information or **Export Details** for detailed payment information.

Search **Clear** **Export** **Export Details**