

FamilyCentral – Families Fill Out Wait List Verification Form

You will be asked to fill out the **Wait List Verification Form** when you were previously on the waitlist and are now able to apply for the Child Care Assistance Program (CCAP). You will find this request in your messages in FamilyCentral.



You are receiving this message because you previously applied for the Child Care Assistance Program (CCAP) and were placed on the wait list. The Department is now in a position to provide a certain number of families on the wait list with CCAP services, and your family is high enough on the wait list to be included. Please review the latest application you submitted and update any changes that have occurred since its submission. If the application was not originally submitted through FamilyCentral additional information may be required. Failure to submit this form before 8/30/2025 may result in a new application being required and the case being put at the end of the wait list. Click the Resume button on the Family Summary Page to begin the verification process.

[WaitlistVerification_36_2025-07-30T061400.pdf](#)

KinderTrack Admin

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- A** You must review and submit the latest application you submitted by the due date listed in the message.
- B** Once submitted and reviewed by the department, you will be contacted to initiate the process for receiving CCAP financial assistance.
- C** **Note:** You must submit the form by the deadline, or you will be required to complete a new application, and your case will be put at the end of the wait list.
- D** Click the **Resume** button on the Family Summary Page to begin the verification process.