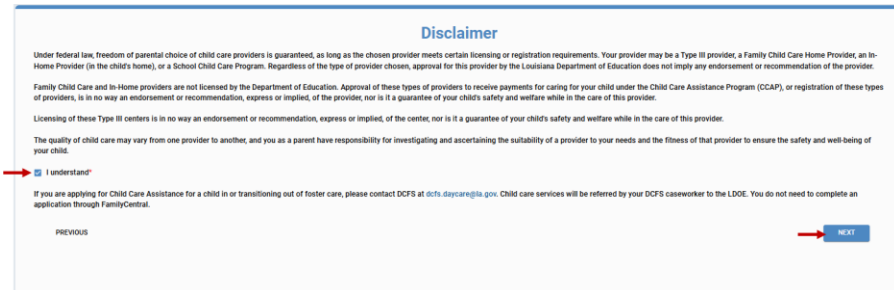


FamilyCentral – Families Create an Account

A Open your browser and enter the web address <http://familycentral.ldoecc.com/>. From this page, click on the **Create Account** link.

B A **Disclaimer** screen will display. After reading the text, select the **I understand** checkbox and press **Next**.



The image shows a 'Disclaimer' screen with the following text:

Disclaimer

Under federal law, freedom of parental choice of child care providers is guaranteed, as long as the chosen provider meets certain licensing or registration requirements. Your provider may be a Type III provider, a Family Child Care Home Provider, an In-Home Provider (in the child's home), or a School Child Care Program. Regardless of the type of provider chosen, approval for this provider by the Louisiana Department of Education does not imply any endorsement or recommendation of the provider.

Family Child Care and In-Home providers are not licensed by the Department of Education. Approval of these types of providers to receive payments for caring for your child under the Child Care Assistance Program (CCAP), or registration of these types of providers, is in no way an endorsement or recommendation, express or implied, of the provider, nor is it a guarantee of your child's safety and welfare while in the care of this provider.

Licensing of these Type III centers is in no way an endorsement or recommendation, express or implied, of the center, nor is it a guarantee of your child's safety and welfare while in the care of this provider.

The quality of child care may vary from one provider to another, and you as a parent have responsibility for investigating and ascertaining the suitability of a provider to your needs and the fitness of that provider to ensure the safety and well-being of your child.

☒ I understand

If you are applying for Child Care Assistance for a child in or transitioning out of foster care, please contact DCFs at dcfs.daycare@la.gov. Child care services will be referred by your DCFs caseworker to the LDOE. You do not need to complete an application through FamilyCentral.

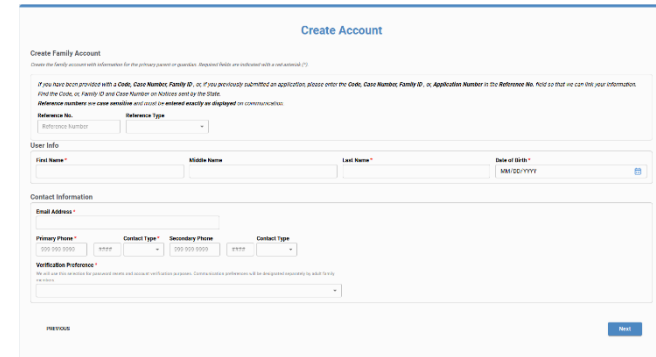
PREVIOUS **NEXT**

C If you have been provided with a **Reference Number**, enter the number and select the Reference Type. This number will either be a **Code**, **Case Number**, **Family ID**, or **Application Number**. When a data match is found for an account in FamilyCentral either:

- A new account is created
- **OR** a message displays stating, "Please check your email or phone for a link to access your FamilyCentral account."
- **OR** FamilyCentral generates a message that's sent to your preferred verification method, that includes a link to the Reset Password page.
- If a Family ID or Case Number was provided but **no match is found**, then please contact dcfs.daycare@la.gov explaining your situation.

For more information, visit <https://edlinkinfo.com>, email us at supportLA@kindersystems.com or call us at 1-888-829-9258.

If no Reference Number was provided, enter the information for the primary parent or guardian. All required fields are marked by a red asterisk (*).



The image shows the 'Create Account' form with the following sections:

Create Family Account

Choose the family account with information for the primary parent or guardian. Required fields are indicated with an asterisk (*)

If you have been provided with a Code, Case Number, Family ID, or Application Number, please enter the Code, Case Number, Family ID, or Application Number in the Reference No. field so that we can link your information and the Code, or Family ID or Case Number as Notices sent by the State.

Reference numbers are case sensitive and must be entered exactly as displayed on communications.

Reference No. Reference Type

User Info

First Name * Middle Name Last Name * Date of Birth *

Contact Information

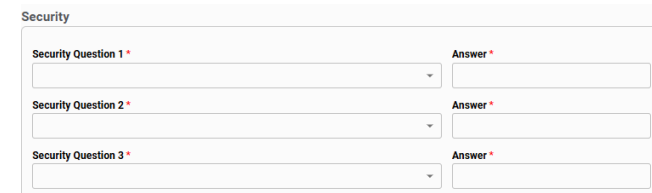
Email Address *

Primary Phone * Contact Type * Secondary Phone Contact Type

Verification Preference *

PREVIOUS **NEXT**

D Set up the three security questions and answers.



The image shows the 'Security' form with three questions and answers:

Security Question 1 * Answer *

Security Question 2 * Answer *

Security Question 3 * Answer *

E Click on the **User Acceptance Agreement** link to read it over. Press **Previous** to return to the **Create Account** screen.

F Select the checkbox to accept the **User Acceptance Agreement**. Press **Create Account**.



The image shows the 'User Acceptance Agreement' checkbox and buttons:

☒ Click here to accept the User Acceptance Agreement *

PREVIOUS **CREATE ACCOUNT**