## **KinderConnect - Enter Overnight Hours**

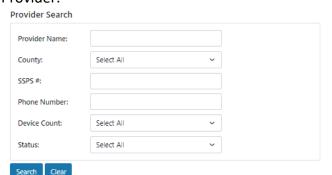
Overnight care occurs when children are in care past midnight. For example, a child arrives at 10:00 pm on Monday and leaves at 8:00 am on Tuesday.

- A Select **Search** under Provider.
  - Enter the information in the fields and press **Search** to locate the desired Provider.

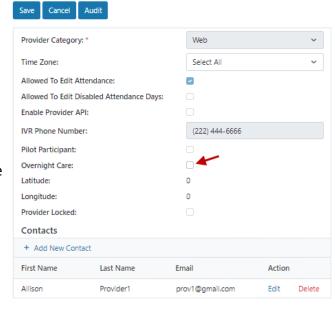
Provider ~

Search

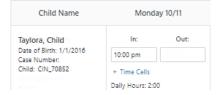
Detail



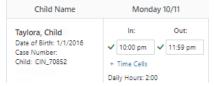
From the Search
Results, click on the
Provider Name to
select. When the
Provider Detail page
opens, click on the
Overnight Care
checkbox to allow the
Provider to offer
overnight child care.



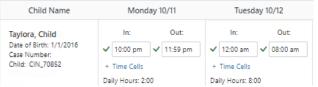
- The **Provider** can now take care of children overnight. **Overnight Care** can now be entered by sponsors using KinderSign, KinderSmart or IVR:
  - The time the child arrives is shown in the *In* box. In the example below, the child arrived at 10:00 pm.



 After saving, when the *Out* time is entered on the following day, the *Out* time of 11:59 pm automatically populates.



• 12:00 am is automatically populated in the *In* box of the following day. In the example below, the child left at 8:00 am as shown in the *Out* box of the following day.



If attendance was entered using KinderConnect, press **Save** when you finish entering **Attendance**. A message displays indicating that the record was saved successfully. You can only enter an *In* time or an *Out* time for each time pair. All times entered must be approved by primary caretakers.

