KinderTrack – Audit

Audit records display a detailed history of all changes to the currently selected record based on the date the change was made.

A Once you have selected the page you would like to work with, Press **Audit**.

B A list of changes made to the current record will be displayed.
The example below is from the Stark family in the **Family > Family** page. The information available as the result of an **Audit** can be extensive depending on the changes made to the record.

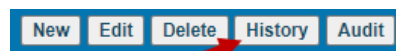| Effective Date	Family Name	Address 1	Address 2	City	State	Zip Code
05/25/2018	AARON			NEW ORLEANS	LA	70114

C Click on **Options** to open and **Select >>** the columns you would like visible in the audit results if the family record is extensive.

KinderTrack - History

History records display a summary of all changes made to the currently selected record based on the **Effective Date** of the change.

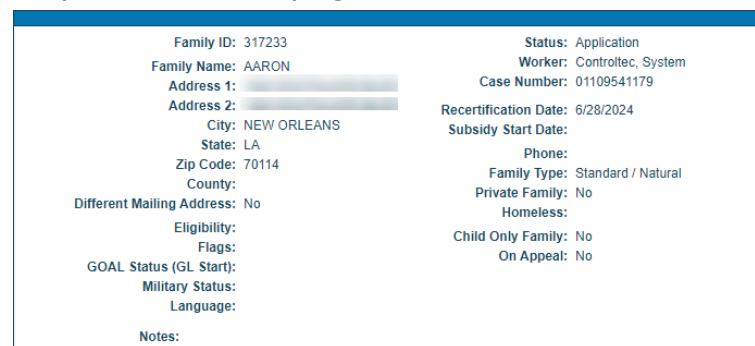**A** Once you have selected the page you would like to work with, press **History**.

B Click on the radio button corresponding to the **Effective Date** of the changes you would like to view.

C More information corresponding to that record will be displayed in the lower portion of the page.

D Press **Exit History** to return to the selected record page.

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