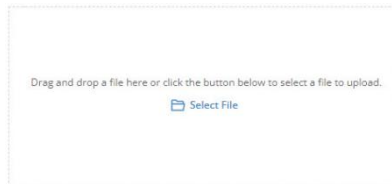


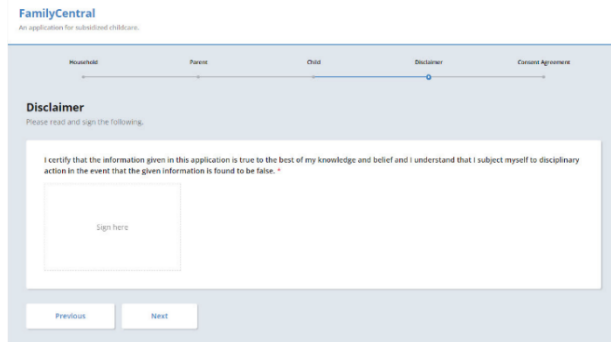
FamilyCentral – Families Fill Out Intake Application

A You will be asked various Standard questions to determine your eligibility for Child Care Services financial assistance.

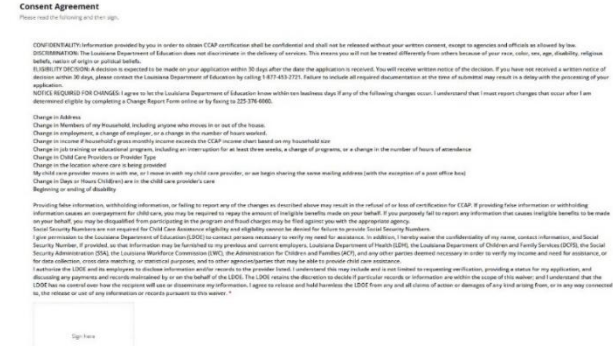
B You will be asked to provide documents proving **income, child age, immunization**, and other supporting documentation. Drag and drop files or browse your files to attach to the corresponding question.



C FamilyCentral will display a **Disclaimer** screen. After reading the disclaimer, sign and press **Next**.



D Read the Consent Agreement, sign and press **Review & Submit**.



E A summary of your answers will be displayed once completed. Review the information you entered for the **Household, Parent/Guardians, and Children**. Confirm that all the information entered is correct. If it isn't press **Edit** under the corresponding section.

Note: Account verification is required prior to application submission. Ensure you enter a valid phone number and email address for verification.

F Once everything has been reviewed, press **Submit**. The system shows you a message that the application was submitted, along with your application number.



Note: It is recommended that you download the application for your future reference. You can do so from the **Application Summary** and the **Family Summary** pages.