

## KinderConnect - Correct Incomplete Attendance for Private Pay

If, after clicking **Submit** initially and selecting the desired service week, a child's attendance appears in red, without a **Submit** checkbox and with an **Incomplete** status, the Provider needs to correct prior to submittal.

Note: Attendance can only be corrected for a non-subsidized child.

Submit: Attendance Cycle (San Diego): 9/1/2021 - 9/30/2021

Attendance Not Yet Submitted: Show All

| Submit                   | Correct        | Child Name     | Hours | Absences | Status     | Requested Payment Amount | Payment Note             | Invoices          | Returned By | Returned On | Attendance |
|--------------------------|----------------|----------------|-------|----------|------------|--------------------------|--------------------------|-------------------|-------------|-------------|------------|
| <input type="checkbox"/> | <b>Correct</b> | Simon, Barton  | 45:00 | 0        | Incomplete | 0.00                     | <a href="#">Add Note</a> | <a href="#">↓</a> |             |             | Attendance |
| <input type="checkbox"/> |                | Valdace, Billy | 45:00 | 0        | Ready      | 0.00                     | <a href="#">Add Note</a> | <a href="#">↓</a> |             |             | Attendance |

[Cancel](#) [Save](#)

**A** Click **Correct** to review.

**B** The example below shows the arrival time but no departure time. Make the necessary corrections and press **Save**.

9/7/2021 Missing Time Out

In: ⚠  ✓ Out:

✓  ⚠

Absent:

Sched: Varying: NonSchool (80:00)

[Cancel](#) [Save](#)

**C** The image below shows examples of common errors made while entering attendance which can generate an **Incomplete** status. Yellow boxes indicate missing **In** or **Out** times while the pink boxes indicate incorrect sequence on the times of arrival and departure. You can only enter one **In** or **Out** time for each time pair.

| Valdace, Billy<br>Date of Birth: 7/1/2015<br>Case Number:<br>Child:                                                                                                                                                                                                                                                                                                             | In: Out:                                                                                                                                                                                                                                                                                                                                                       | Missing Time<br>In: Out:                                                                                                                                                                                                                                                                                                                                                        | Invalid Time Pair<br>In: Out:                                                                                                                                                                                                                                                                                                                                                    | Missing Time<br>In: Out: |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------|
| <div> <div> <span>✓</span> 08:00 am           <span>✓</span> 04:00 pm         </div> <div> <span>+</span> Time Cells         </div> <div>           Daily Hours: 8:00         </div> <div>           Absent: -Select-         </div> <div>           Sched: 7:00AM-6:00PM         </div> <div> <span>+</span> Note         </div> <div>           History         </div> </div> | <div> <div> <span>⚠</span> 08:00 am           <span>⚠</span> </div> <div> <span>+</span> Time Cells         </div> <div>           Daily Hours: 0:00         </div> <div>           Absent: -Select-         </div> <div>           Sched: 7:00AM-6:00PM         </div> <div> <span>+</span> Note         </div> <div>           History         </div> </div> | <div> <div> <span>⚠</span> 06:00 pm           <span>⚠</span> 03:00 pm         </div> <div> <span>+</span> Time Cells         </div> <div>           Daily Hours: 0:00         </div> <div>           Absent: -Select-         </div> <div>           Sched: 7:00AM-6:00PM         </div> <div> <span>+</span> Note         </div> <div>           History         </div> </div> | <div> <div> <span>⚠</span> 12:00 am           <span>⚠</span> 02:00 pm         </div> <div> <span>+</span> Time Cells         </div> <div>           Daily Hours: 14:00         </div> <div>           Absent: -Select-         </div> <div>           Sched: 7:00AM-6:00PM         </div> <div> <span>+</span> Note         </div> <div>           History         </div> </div> |                          |

Hours Attended: 30:00

Note: A Provider can only enter one **In** or one **Out** per time pair. A Caretaker must approve all time entered by a provider prior to submission of attendance.