

## KinderSign – Provider Records an Absence

- A** Use the keypad to enter the 10-digit telephone number as registered in the **Operator > Detail** page of KinderConnect. Tap **Next**.

1 2 3  
4 5 6  
7 8 9  
Clear 0 Delete  
Next

- B** Enter your 4-digit **PIN** number as registered in the Operator Account page of KinderConnect. Tap **Verify** to display the **Activities** screen.

1 2 3  
4 5 6  
7 8 9  
Clear 0 Delete

- C** Tap **Attendance**.

Attendance  
Attendance Summary  
Messages  
Refresh Data

- D** Tap **Authenticate** to take your picture.

Authenticate Perry ProviderAdmin (Staff)



Authenticate

- E** KinderSign takes your picture and displays the **Attendance** screen. Tap on the **Absent** button corresponding to the name of the child you would like to record an absence for.

10-26-2021, 1:14 PM  
All Children (5) Filter Actions  
BC Becky Corbett  
Last checked in 10/25 at 7:15 am  
Case #FK205\_Corbett  
Check In Check Out Absent  
CC Cassie Corbett  
Last checked in 10/25 at 7:15 am  
Case #FK205\_Corbett  
Check In Check Out Absent  
CC Christopher Corbett  
Last checked in 10/25 at 7:15 am  
Case #FK205\_Corbett  
Check In Check Out Absent

- F** Tap the drop-down arrow to select the type of absence.

Select Absense Reason  
-- Please Select --  
Absent  
Program Closure  
OK

- G** Tap **OK**. Note that the **Absent** box corresponding to the selected child turns blue.

- H** Tap **Submit**.

Submit