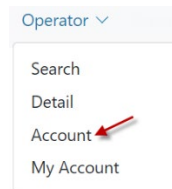


KinderConnect – Reset Password

An **Operator** that forgets his/her **Password** can click on **Forgot password?** to reset or needs to contact the Provider Administrator or the **Online Attendance System Support Center** to have it **Reset**. To **Reset a Password**:

A Locate the **Operator** by clicking **Search** under Operator. For additional details, refer to the **Operator Search** QRC.

B Click **Account** under Operator.



C Click on the **Reset Password** checkbox.

Operator Account

Save Cancel

Operator Name	Allen, Keenan
User Name: *	kallen
Password: *	
Secret Question: *	What is the first name of your spou: ▾
Secret Answer: *	Johnz
PIN:	
Reset Password:	☒
Force PIN Change:	☐
Locked:	☐
Registered:	☐

D If resetting an **Operator**'s password, type a default password in the **Password** field. During the next KinderConnect **Login** attempt, the **Operator** will be forced to reset the **Password**.

E Press **Save**. The **Operator** can now attempt to login again.

Note: All passwords will automatically expire every 90 days and will require to be reset.